

# SKILL SET FOR SENIOR SERVICES

# WSQ Advanced Certificate in Community and Social Services (Senior Services)

With the number of persons aged 65 and above climbing to more than 900,000 by 2030, the eldercare sector is rich with employment opportunities and prospects in long-term career development.

# **Objective**

This course will equip you with the essential skills and knowledge to support and manage the administration and operations of an eldercare organisation.

#### Who should attend

This course opens the way to a career in nursing homes, day care centres, senior activity centres or eldercare organisations in the role of a Programme Co-ordinator or a Centre Supervisor.

#### **Pre-Requisites**

GCE 'O' level or ESS WPL 4.

#### **Course Outline**

- I. Advocate for Clients
- 2. Apply a Legal and Ethical Framework
- 3. Apply and Supervise Workplace Safety and Health (WSH) Policies and Procedures
- 4. Develop Innovative Programmes
- 5. Fulfill Programme Administration Requirements
- 6. Incorporate Advanced Common Processes in Senior Services
- Liaise and Work with Others Services to Achieve Optimal Client Outcomes
- 8. Manage Challenging Behaviours
- 9. Manage Multi-Disciplinary Professional and Stakeholders
- 10. Manage Workplace Relationships Effectively
- 11. Provide Quality Case Work
- 12. Provide, Supervise and Monitor Services and Programmes for Clients
- 13. Support Interventions to Facilitate Independent Living for Specific and Complicated Disorders
- 14. Work with Clients with Dementia

# About Hua Mei Training Academy

HMTA is a dedicated provider of training in person-centred multidisciplinary eldercare to support healthy ageing over the life stages.

Its courses for professionals and new market entrants and its consultancy services meet an urgent need for capacity-building in the eldercare sector. It also provides training to family and informal caregivers to empower ageing in place.

Known for its practitioner-to-practitioner training methodology and signature courses in team-managed primary healthcare, HMTA transmits the expertise of the Tsao Foundation, which has been providing quality integrated bio-psycho-social healthcare to older persons in the community since 1993.

Tsao Foundation's training services started in 1995. To advance opportunities in longevity, it also offers a range of courses through the Learning Room at its Community for Successful Ageing (ComSA).

# **Course Details**

Course Reference Number CRS-Q-0023715-CS

Early February 2020 - Early June 2020 (33<sup>rd</sup> Intake)

#### **Duration:**

4 months

#### Day:

Monday to Friday

#### Time:

9.00 a.m. to 6.00 p.m.

#### **Mode of Training:**

Blended Learning (Facilitated classroom training and attachments)

#### Fee Inclusive of GST:

S\$988.68 (Singapore Citizen/PR\*) S\$9,886.80 (Foreigner)

Course registration fee of \$53.50 (non-refundable) is applicable.

\*SSG funding support is available for Singapore Citizens and Permanent Residents only. All Singaporeans aged 25 and above can use their \$500 SkillsFuture Credit from the government to pay for a wide range of approved skills-related courses.

Visit the SkillsFuture Credit website (www.skillsfuture.sg/credit) to choose from the courses available on the Training Exchange course directory.

SkillsFuture Credit can be used to cover course fees and related GST.

This course is offered under the Community and Social Services WSQ Framework and it includes written and oral assessment.

### **Enquiries and Registration:**

Call: 6593 9558

Email: hmta@tsaofoundation.org

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